



CIWP  
Continuous Improvement Work Plan

(/)

# Charles Gates Dawes Elementary School (/school/dashboard?schoolId=115) 2016–2018

Team (/plan/team/9) Framework (/plan/framework/9) Framework Priorities (/plan/framework-priorities/9) Goals (/Goals/Plan?planId=9)  
Strategies (/plan/strategy/9) Fund Compliance (/FundCompliance/Plan?planId=9) Parent Plan Approval (/plan/approval/9)

## Parent Plan

Fill out the information for the Parent Involvement Policy, Compact, and Budget **annually**, according to the statements below.

### Parent Involvement Policy

Complete

Schools must involve parents in the joint development and periodic review and revision of the NCLB, Title I school parental involvement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

Parent Advisory Council Members, Bilingual Advisory Council and Local School Council parent representatives will provide input in the development of the parent involvement plan and policy. My Voice, My School survey results are considered in the development of the plan and policies.

The school will hold an annual meeting at a time convenient to parents during the first month of school to inform them of the school's participation in NCLB, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental involvement meetings, including school PAC meetings, at different times and will invite all parents of children participating in the NCLB, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

Each September Dawes School holds a morning Parent Advisory Council, Bilingual Advisory Council Meeting and Local School Council Meeting to inform parents of our school's participation in NCLB, Title I programs. The Annual Title I Informational Meeting will be held on October 11, 2016. The Annual Title I Organizational Meeting will be held following the Information Meeting on October 11, 2016. Monthly Parent Meetings are held during the

Annual Title I Organizational Meeting will be held following the information meeting on October 11, 2016. Monthly Parent meetings are held during the school day on the 2nd Tuesday of each month. Local School Council Meetings are held in the morning one month and in the evening the next. LSC Meetings alternate each month throughout the school year to allow for more parent participation. In addition to LSC, PAC and BAC meetings parents are invited to an evening Open House and adult learning workshops. All meetings are advertised in English and Spanish and all parents are

Schools will provide parents information in a timely manner about its Title I program, including a description and explanation of the curriculum, the academic assessment tools used to measure children's progress, and the proficiency levels students are expected to meet. Please describe how this will be accomplished.

Description and explanation of the curriculum, the academic assessment tools used to measure student progress, and the academic proficiency levels students are expected to meet are: explained to parents at Open House, Title I Informational Meeting and Annual Organizational Meeting, an annual State of the School meeting, in quarterly Progress Reports, at Report Card Pick-ups, during select grade level parent meetings, are sent home in writing in both English and Spanish in a weekly "Brown Envelop", are listed in English and Spanish in the Dawes Student Agenda Book, and are posted

At the request of parents, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

Parents are asked for feedback and suggestions during all Parent Advisory Council, Bilingual Advisory Council, and Local School Council meetings. Parent suggestions are considered and a response is given by administration and or council members immediately or as soon as possible depending

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

Parents are provided with BAS, NWEA MAP, NWEA MPG, ACCESS, and PARCC assessment results in the form of a written parent report as soon as they are made available to the school. Reports are sent home with students and or distributed during report card pick-up conferences.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not "highly qualified," as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

All staff members at Dawes School are Highly Qualified in their current positions. An official parent letter will be sent home as defined in the Title I Final Regulations, whenever a child has been taught by a teacher who is not "highly qualified" for at least four (4) consecutive weeks.

Schools will assist parents of participating NCLB Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.

Descriptions and explanations of the Dawes curriculum including Chicago Public School standards, common core state standards, the academic assessment tools used to measure student progress, and the academic achievement standards students are expected to meet, the Title I requirements, and how to work with their children are communicated to parents in a variety of ways throughout the school year including: Open House, Adult Learning Workshops, Parent Advisory Council Meetings, Local School Council Meetings, Bilingual Advisory Council Meetings, in quarterly

Progress Reports, at Report Card Pick-up, during select grade level parent meetings, are sent home in writing in both English and Spanish, are listed in English and Spanish in the Dawes Student Agenda Book, and are posted on the Dawes web page in both English and Spanish.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

Parent workshops in both technology and assisting parents working with their children are offered during the school year. Family cooking classes and educational family field trips are provided by our Community Schools program. Monthly Parent Advisory Council and Bilingual Advisory Council provide parent training workshops in areas such as: academic support for children, nutrition, and health and safety. Community and university partners provide additional parent workshops and support throughout the school year. Parent computers loaded with the Rosetta Stone English Learners program are available for parents to check out and use during the school day. ChromeBooks are available for parent use during the school day.

Schools will educate all staff in the value and utility of contributions by parents and in how to reach out to, communicate and work with, parents as equal partners in the education of their children and in how to implement and coordinate parent programs and build ties with parents. Please describe how this will be accomplished.

The importance of Parent Involvement is stressed at staff development meetings and is also addressed in the Dawes Staff Handbook. Teachers communicate with parents in writing, by telephone and also in person. Teachers and staff members provide after-school workshops for parents and

Schools will, to the extent feasible and appropriate, coordinate and integrate parent programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents in more fully participating in their children's education. Please describe how this will be accomplished.

The Dawes Pre-School For All Blended program includes a parent volunteer component. The program also hosts several family inclusive days such as the Winter Festival, Spring Picnic, Fun Fair Day and field trip volunteers. Weekly newsletters are sent home in English and Spanish and include parent tips for working with children. Two parent computer classes are held specifically for Pre-School For All parents. A Moms (and Dads) and Tots Class is

Schools will ensure that information related to the school and parent programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

A weekly "Brown Envelop" is sent home each Thursday with each child in the building. A virtual Brown Envelop is posted on the Dawes Web Page. All information is sent in both English and Spanish. Events for the week are posted on the outdoor school sign. Events are also posted on the main school

#### Policy Implementation Activities

The LSC will approve the school improvement plan and monitor the CIWP.

In the CIWP, the school identifies current parental involvement practices and outlines activities related to expanding parent partnership programs.

- The school will coordinate the parent involvement programs identified in the CIWP.
- The school will evaluate the parent involvement policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

NA

## Parent Compact

Complete

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

Education is everyone's responsibility at Dawes School. Our mission is to implement a rigorous curriculum aligned with the common core state standards, supported by professional development, with an emphasis on literacy, math, science, the arts and technology. Students, staff, families

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

Open House will be held on Thursday, September 1, 2016 and Friday, September 2, 2016. Students agenda books will be distributed to parents and goals and objectives will be discussed. Teachers will discuss student progress with parents on Wednesday, November 9, 2016 and on

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

The school will provide student progress reports every six weeks during the school year. Progress reports will be sent home with students and report cards will be picked up by parents twice during the school year (November and April) and will also be sent home twice during the school year

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Parents may make an appointment to meet with staff members during the school day. If a parent calls during instructional hours, a message will be taken and the staff member will return the call. Staff e-mail addresses are posted on the Dawes Website.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents may volunteer, participate, and observe classroom activities.

Parent Volunteers are recruited through out the school year. In addition, parents are encouraged to volunteer for special school events including Dawes Planting Day, Dawes Pre-School For All Winter Festival and Dawes Character Education Celebration Fun Fair. Parents are also recruited as

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents will check agenda books each day and review progress and homework assignments with their children. Parents will read to or listen to their children read for 20 minutes a day. Parents will provide a quiet work-space for their child and schedule a "homework time" for their child. Parents will

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parents will have the opportunity to consult with the school in decisions relating to the education of their children at: monthly Parent Advisory Council Meetings, Monthly Bilingual Parent Meetings, Monthly Local School Council Meetings, Parent Teacher Conferences, and Special Education Stafings

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students will come to school on time, in uniform, and with the supplies needed to be successful each school day. Students will put forth their best effort each and every day. Students will record and track their progress in their Dawes Student Agenda Books. Students will access the student

### Parent Budget

Complete

**Goals:** Indicate goals, timeline of activities and training topics that are designed to assist Parents with increasing their students' academic achievement. The overarching goal is to increast student academic achievement through parental involvement; specify your goals.

Increase student achievement in both literacy and mathematics through a focus on continuous improvement including family workshops and professional development activities and high quality parent leadership teams so that they may support their children in the areas of literacy and

Allocate your Mandated Title 1 Parent Involvement Funds to support your Parent Involvement Program.

Account(s)  
Description  
Allocation

51130, 52130

### Teacher Presenter/ESP Extended Day

For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.

€	Amount	nn
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\$	Amount	.00
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53405

**Supplies**

In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than \$500.

\$	4466	.00
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53205

**Refreshments**

Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.

\$	2000	.00
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54125

**Consultants**

For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)

\$	Amount	.00
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54505

**Admission and Registration Fees, Subscriptions and memberships**

For Parents use only.

\$	700	.00
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54205

**Travel**

Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed

Conference travel form must be completed.

\$	Amount	.00
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54565

**Reimbursements**

Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 Parent Involvement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.

\$	Amount	.00
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53510

**Postage**

Must be used for parent involvement programs only.

\$	Amount	.00
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53306

**Software**

Must be educational and for parent use only.

\$	Amount	.00
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55005

**Furniture and Equipment**

Must have a parent room or a secure place to keep furniture/equipment. Cannot be placed in the main office or where staff and students have access too. To be used only by parents.

\$	Amount	.00
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Save Save and continue

save

save and continue

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